



HARTNELL COLLEGE

Academic Affairs Success Council

Minutes

October 13, 2023, 9am-11am / E-112 & Zoom

MEMBERS	Constituent Group	Present	Absent
1. Debra Kaczmar, Tri-Chair	Administrator		X
2. Kelly Locke, Tri-Chair	Academic Senate	X	
3. Vanessa Meldahl, Tri-Chair	Confidential	X	
4. Marianne Fontes	Administrator	X	
5. Jason Garrett	Administrator	X	
6. Mostafa Ghous	Administrator	X	
7. Carla Johnson	Administrator		X
8. Yeraldiny "Geri" Jose Alonzo	CSEA	X	
9. Jess Green	CSEA	X	
10. Fatima Barron Vargas	CSEA	X	
11. Miriam Contreras	Confidential	X	
Vacant	Counselor		
12. Sunita Lanka	Meta Major Rep	X	
13. Pimol Moth	Meta Major Rep	X	
14. Mohammed Yahdi	Meta Major Rep	X	
15. Alexis Atayde	ASHC		X
16. Angeles Badajos-Uribe	ASHC		X
17. Andrea Meza Aguilar	ASHC		X
18. Aileen Sandoval	ASHC	X	

Guests: None

1. Call Meeting to Order/ Reading of Council Charge

The meeting was called to order at 9:01am. Ms. Meldahl read the charge of the council.

2. Approval of Agenda

Dr. Garrett motioned to approve the agenda. Ms. Green seconded the motion. The Council voted and the agenda was approved with no opposition or abstention.

3. Approval of Minutes

Ms. Green motioned to approve the minutes. Dr. Fontes seconded the motion. The Council voted and the minutes were approved with no opposition or abstention.

4. Introductions

Everyone introduced themselves.

5. Handbook: Update on Sub-Committees

Dr. Locke explained that there will be one handbook for all councils, based off of the governance charter. Each council will have one page with a table of our membership, our general council charge, who we receive information/recommendations from, and who receives information from us. We will also identify what our terms of membership will be and take action today.

Dr. Locke shared that the Strategic Enrollment Management Committee (Task Force) has been meeting and faculty appointments were made. There is a large membership right now; it may reconfigure itself once the enrollment management plan is completed. Dr. Gayle Pitman is leading this sub-committee.

6. Consider Approval of Terms of Membership for Faculty and Classified Staff

Dr. Locke explained that we will have two faculty members serve a one-year term, and one faculty member will serve a two-year term; one classified staff will serve a one-year term, and two classified staff will serve a two-year term. The reason for this is to have continuity of our membership.

Ms. Meldahl stated that, based on a random drawing, our CSEA members will serve as follows:

Ms. Green and Ms. Jose Alonzo will serve two-year terms (ending June 30, 2025)

Ms. Barron Vargas will serve a one-year term (ending June 30, 2024).

Dr. Locke requested faculty members to volunteer for the two-year term and one-year term. Faculty volunteered as follows:

Dr. Lanka will serve two-year terms (ending June 30, 2025)

Dr. Yahdi and Dr. Moth will each serve a one-year term (ending June 30, 2024)

Dr. Fontes motioned to approve the terms of membership for faculty and classified staff as noted above. Ms. Green seconded the motion. The Council voted and the terms of faculty and classified staff membership were approved with no opposition or abstention.

7. Associate Degree Pattern Changes (1st Reading from Academic Senate)

Dr. Locke shared the Proposed 2024-2025 Associate Degree GE Pathway, which the Academic Senate approved on Tuesday. She explained that this proposal is very close to what Hartnell is currently requiring. Differences: 1) Language changes (cosmetic) so our local associate degree aligns with CalGETC, 2) Ethnic Studies requirement, which needs to be implemented by academic year 2024-2025. We are proposing to take out the course "Ethnic Studies group in the U.S," and 3) Lifelong Learning and Self-Development courses are no longer accepted by the UC system, so CalGETC doesn't require them. Hartnell has a 2-unit requirement for life-long learning and self-development.

Dr. Locke clarified that our local pattern is for students who do not plan to transfer to 4-year institutions (e.g., CTE students). Dean Ghous inquired about updating the pathway maps; Dr. Fontes mentioned that Dr. Tracey Gomez is reviewing the maps with the Guided Pathways group. Dr. Locke explained that there were issues because curriculum changes need to be

updated manually. She added that if CourseDog software has a program mapping feature, we might consider utilizing it.

8. Consider Change for November Meeting

The November meeting has been changed from November 10 (Veterans Day) to November 3.

9. Potential topics

- AI (combined meeting) – Marianne Fontes & Augustine Nevarez
- Panel discussion from WASCC – Kelly Locke
- BP /APs related to Probation – Marianne Fontes
- Early Support – Jason Garrett
- Update on AB 1705 Projects – Marianne Fontes, Sunita Lanka, Jason Garrett, Carla Johnson

10. Closing Comments/Adjournment

The meeting adjourned at 10:40 a.m.

NEXT MEETING(S)

November 3, 2023 (combined)

December 8, 2023